



SAVANNAH

MASSAGE THERAPY AND WELLNESS CLINIC

Welcome to our massage therapy and wellness practice. The clinic has been in operation since 2018 in the Kitchener area. Our clinic is located at 148 Manitou Drive on the second floor of a medical office building-ophthalmology, urology, chiropractor, IDA pharmacy, a doctor's office and a private nurse practitioner clinic. The building has ample parking for staff and clients, two elevators, and public washrooms on our floor.

Our space is bright and spacious featuring an abundance of natural light and live plants to create an inviting and calming atmosphere for our clients. We pride ourselves on keeping our space clean and tidy with minimal clutter in the clinic.

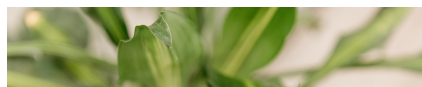
We operate on a contractor basis, you have control over your hours and schedule, and we provide all you need to run your practice while being able to focus on client care.



Expectations:

We expect that you treat your clients with the highest of care and compassion. We ask that you respect the clinic and your team, and respect everyone's space and equipment. We expect treatments to start on time and for all therapists to show up a few minutes before their day to ensure they are ready for their clients.

We wish for our therapists to thrive in our clinic and learn and grow in their profession while enjoying their careers and succeeding as the years go on.



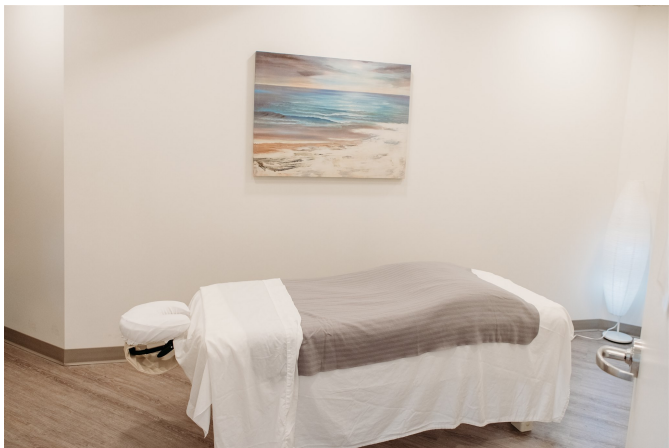


Contract highlights:

- Bi-weekly pay via e-transfer
- You may work within 5 km of the clinic
- You may not open a clinic within 5 km of Savannah Massage if you are in partnership with another SMTAWC contractors
- Vacation time is flexible
- The HST portion is paid to the contractor, and an HST number is strongly recommended
- Pay for no-show fees/last cancellations are only paid to therapists, once the clinic has received the money

What we offer to our contractors:

- Competitive Split
- Full-time reception staff
- Jane booking system
- -online booking/online charting
- Hydraulic massage tables
- Table warmers
- Massage lotion (Biotone)
- Pillows/pillowcases
- Printer
- Sheets
- Towels
- Laundry on site
- Business cards
- POS machine
- Direct Billing to insurance
- Professional profile picture
- Music/Apple music app



Common area:



- Open charting area for staff
- Coffee maker
- Fridge
- Water cooler
- Cutlery

Not included:

We do not provide our HCPs with any specialized tools or lotions you may wish to add to your practice, this will be at your own expense. Please note that any additional tools will be stored in the clinic and are for your use only.

- Medical benefits
- Paid vacation/maternity leave
- Additional education or courses
- Hot stones
- Acupuncture needles
- Additional oils or lotion
- Cupping tools...

Advertising and Marketing:

We at Savannah Massage Therapy and Wellness Clinic maintain a strong social media presence to help build your client base and attract new clients to the clinic. We allow sharing of our posts on your social media pages, but we ask that you tag the clinic. If you have your

account, we are happy to share anything you post on our page (within reason). We utilize stories on Instagram for last-minute appointments or same-day appointments, we will tag you in stories if you have a public account (no personal accounts please).

Content written by you for our website will be posted with your name and picture. There is no additional pay.

We do offer a weekly “Last minute appointment” email that is sent to clients who have signed up, this is sent Tuesday morning with all openings for the upcoming week. We have found this to be very effective and is a good reminder to clients to rebook a follow-up.

Clinic Hours:

The clinic is open Monday-Fridays 8:30 am- 8:00 pm, Saturday from 9:30 am- 4:00 pm. If you choose to work outside of these hours, please understand that you will not have reception staff to assist you. You will be required to lock the door while you are in treatment. Working on Sundays is not an option at this time. Reception staff are scheduled to be at the clinic at 8:30 during the week and 9:30 on Saturday. There may be a time that you are alone at the clinic, if there is a time when you do not feel safe, you are asked to talk to reception staff to wait until you are done with your treatment. The clinic will be closed on statutory holidays if you wish to work- no reception staff will be present.

Access to the clinic:

You will be provided with a key to access the building and unit. The main glass door will automatically lock after 7:45 pm during the week and around 3:30 pm on the weekends. Please have your key with you, or else you will lock yourself out.



**Hours scheduled:**

When we create the schedule at the clinic, we do our best to provide you with your requested hours and days. We do not expect you to come into the clinic if you have no clients scheduled, however, we do allow online booking with a 2-hour window. If you choose to block your day/schedule that needs to be done, or we will schedule any clients who call in for an appointment.

No-show policy/last cancellations:

100% of the treatment fee is to be paid by the client.

Frequently asked questions:

- Will I be alone at the clinic-yes, if you chose to work outside of clinic hours
- Do I have to have a social media- no, you don't
- Who cancels my day if I am sick or need a day off- reception staff will take care of this for you.
- Do I need to help with laundry-not required but you can if you want to.
- Do I get paid tips - yes, every pay period unless it's cash
- Do I need to stay at the clinic if no one is booked- no, you can wait for a last-minute booking if you like.
- Do I need my own computer/laptop- Yes, we do have Ipads but they are used by others.
- Will I be sharing a room? Yes, you will share a room, we try our best to ensure you have the same room every day you work.
- Do you treat MVA/WSIB- Currently no.

If you are interested in working with our team, you can email Lisa - lisa@savannahmassage.ca